

ADMISSION GUIDELINE OF UG COURSE FOR THE ACADEMIC SESSION 2020-21

1. A Candidate who has passed the Higher Secondary(10+2)or its equivalent examination is eligible to seek admission to the First semester of the Six semesters B.A./B.Sc/B.Com. (General/Honours) course under Choice Based Credit Systems (CBCS). He/she has also passed in English having full marks not being less than100.
2. No candidate shall be allowed for admission after a lapse of more than 3 years from the year of passing the previous qualifying examination or discontinuous of recognized regular course of studyafter passing the previous qualifying examination. The year of admission shall not be taken into account while calculating 3 years from the year of passing the previous qualifying Examination.
3. Admission will be processed under online merit based admission system for the academic year2020-21 and all admissions will beprovisional.
4. Admission to B.A./B.Sc./B.Com. (General/Honours) course will be conducted on the basis of the Higher Secondary or equivalent examination recognized by affiliating Board/Council.
5. Before online form fill up candidates are advised to read carefully the instruction ofadmission procedure.
6. Candidates need to register themselves in the college website first for filling up theApplication form.
- 7. During form fillup:**
 - i) Mobile No. ii) Blood group iii) H. S. Examination registration No. and Roll No.**
 - iv) Scanned copy of passport size photo of maximum size 100kb in total are necessary.**
8. On successful form fill up you will get a system generated Application No and Security Pin (provided by the applicant) which must be needed for all future correspondence. With this **Application No and Security Pin** one can always login by clicking on "**Existing Applicant**" button and will able to browse and modify the information thatentered.
9. After successful fill up one will be redirected to a page to select the subject of his/her choice. One will Select "**Subjects**" options according to his/herpreference.
10. If your entered 10+2 records match the admission criteria of your subject selection, it will addedto your list and you can continue to add more subjects. After adding all the subjects of your choice you need to click on "**Payment**" bottom to make necessary payment forregistration.
11. Modification is only allowed till to click on the "**Payment**" bottom. Once the Payment button is clicked no further modification is allowed although one can still login and view his/herinformation.
12. Applications with payment completion within the stipulated date will only be considered formerit list.
13. If one has already registered with the college, he/she re-enter again by clicking on green colour "**Existing Applicant**" button and providing the application number and securitypin.
14. Admission TO BE MADE STRICTLY ON THE BASIS OFMERIT.
15. Before publication of Merit list a **valid application list** will be published on the college website (www.ghcollege.ac.in).
16. Merit List will be available at the college website(www.ghcollege.ac.in)
17. Any kind of false statement/claims by student or their claim qualification from fake educational boards will be treated as serious offence and will lead to cancellation of admission for the studentsand no money will be refunded.

18. Admission will only be confirmed after verification of the Original Testimonials in the college office. Verification will be considered finished only after the college seal is stamped on the back side of the original marksheet.

19. ELIGIBILITY FOR APPLICATION TO 1ST YEAR B.A./B.Sc./B.COM. (GENERAL)

COURSES: As per West Bengal State University norms.

20. Registration Fee: Rs. 200 for one combination (Hons/General) and Rs. 50 thereafter for each extra combination. Payment only be made through BillDesk.

21. Admission within the stipulated period is mandatory, failing which the candidature of the particular candidate will become liable to be cancelled.

22. For the Registration process, providing a valid mobile number is mandatory. A scanned copy of the candidate's passport size photo (less than 100kb, JPEG/JPG format) will have to be uploaded.

23 Eligibility Criteria for Admission (Honours Course):

i) A minimum of 50% marks in the aggregate and 45% marks in the subject or related subject at the previous qualifying examination [in case of B.Mus. (Hons.) 45% marks in the aggregate and 45% marks in the subject Music, in the previous qualifying examination]

Or

ii) 55% marks in the subject or related subject at the previous qualifying examination.

Or

iii) 50% marks in the aggregate when the candidate has not studied the subject in his/her previous qualifying examination provided all other clauses are satisfied

And

iv) However, candidates belonging to Reserved Categories taking up Honours Course of Study must have obtained a minimum of 40% marks in the aggregate or 40% marks in the subject or related subjects at the previous qualifying examination, as the case may be.

24. SCHEDULE OF DIRECT ADMISSION PROCESS:

GENERAL COURSE: Combinations including Bengali, Education, English, History, Journalism & Mass Communication, Music, Philosophy, Political Science, Sanskrit, Commerce, Economics, Physics, Chemistry, Mathematics

HONOURS COURSE: History, Political Science, Chemistry, Economics, Commerce, Tourism & Travel Management

ADMISSION SCHEDULE:

Applicant Registration Period:	10/08/2020 to 30/09/2020
Admission Period:	10/08/2020 to 30/09/2020

25. SCHEDULES OF MERIT BASED ADMISSION PROCESS:

GENERAL COURSE: Combinations including Anthropology, Botany, Zoology, Geography, Physical Education, Sociology, Computer Science

HONOURS COURSE: Philosophy, Sanskrit, Bengali, English, Education, Journalism & Mass communication, Geography, Music, Anthropology, Botany, Zoology, Physics, Mathematics

ADMISSION SCHEDULE

EVENTS	DATES
Online Form Fill up & Submission	10/08/2020 to 20/08/2020
Publication of valid application list	21/08/2020
Student's Grievance (if any)	21/08/2020 till 7 p.m.
Publication of <i>1st Merit List</i>	22/08/2020
Admission according to 1st Merit List	22/08/2020 (admission starts from 8 am) to 24/08/2020
Publication of <i>2nd Merit List</i>	25/08/2020
Admission according to 2nd Merit List	25/08/2020 to 27/08/2020
Publication of <i>3rd Merit List</i>	28/08/2020
Admission according to 3rd Merit List	28/08/2020 to 30/08/2020

26. Dates for verification of Mark-sheets & Certificates for students admitted in Honours and General Course will be declared in duecourse.

27. INTAKE CAPACITY:

I) FOR HONOURS COURSES

SI No	Subject	Total No of seats	SI No	Subject	Total No of seats
1	Bengali	329	11	Economics	32
2	English	171	12	Mathematics	100
3	Sanskrit	146	13	Physics	49
4	History	160	14	Chemistry	40
5	Political Science	82	15	Anthropology	30
6	Education	86	16	Botany	20
7	Philosophy	56	17	Zoology	20
8	Journalism & Mass Communication	20	18	Commerce	118
9	Music	20	19	Tourism & Travel Management	15
10	Geography	20			

II) FOR GENERAL COURSES

SI No	General Courses	Total No of seats
1	Arts	4411
2	Commerce	131
3	Pure Science	131
4	Biological Science	66
5	Geography	66
6	Physical Education	200
7	Computer Science	50
8	Sociology	50

27. FEE STRUCTURE:

AT PRESENT ADMISSION IS POSSIBLE WITH PAYMENT FOR 1ST SEMESTER ONLY

COURSE	Admission Fees (including tuition fee for 12 months)	Extra Fees for Lab Base combination in case of General subjects	Extra Fees for Lab Base combination in case of Homs subjects
BA-G	3625	i) JOURNALISM-300 ii) GEOGRAPHY-300 iii) MUSIC-300 iv) PHYSICAL EDUCATION-500	NA
BA-H	4000	i) JOURNALISM-300 ii) GEOGRAPHY-300 iii) MUSIC-300 iv) PHYSICAL EDUCATION-500	i) JOURNALISM-800 ii) GEOGRAPHY-800 iii) MUSIC-500
BSC-G	4180	i) PHYSICS-300 ii) CHEMISTRY-300 iii) ANTHROPOLOGY-300 iv) BOTANY-300 v) ZOOLOGY-300 vi) GEOGRAPHY-300 vii) COMPUTER SC.-300 viii) JOURNALISM-300	NA
BSC-H	4555	i) PHYSICS-300 ii) CHEMISTRY-300 iii) ANTHROPOLOGY-300 iv) BOTANY-300 v) ZOOLOGY-300 vi) GEOGRAPHY-300 vii) COMPUTER SC.-300 viii) JOURNALISM-300	i) PHYSICS-800ii) CHEMISTRY-1000 ii) ANTHROPOLOGY-800 iv) BOTANY-1000 v) ZOOLOGY-1000 vi) GEOGRAPHY-800
BCOM-G	3755	NA	NA
BCOM-H	4130	NA	NA

***Expenses for Compulsory Study Tour related with practical for Tourism & Travel Management (Hons) shall be collected at the time of Tour.

NOTE: Rs. 500/- (Five hundred only) is deducted from total fees for each and every candidate for this (COVID-19 Pandemic) year only.



West Bengal State University

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Ph.: 2524-1975 / 1976 / 1977 / 1978 / 1979
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Ref.

01.08.2020
Date

ADMISSION REGULATIONS

for

Six Semester B. A. /B. Sc. /B. Com. (Hons. /Genl.)

Under Choice Based Credit System (CBCS)

2020-21

Colleges are requested to go through Government Circulars/Notifications/Advisory, if any, along with these guidelines

Regulations for Admission to the Six Semester B.A./B.Sc./B.Com. (Honours and General) Courses of Studies effective from the Academic Session 2018-2019 under Choice Based Credit System.

1. Admission Qualifications:

A candidate who has passed the Higher Secondary (10+2) or its equivalent examination is eligible to seek admission to the First Semester of the Six Semester B.A./B.Sc./B.Com. (Hons and Genl) or B. A. Music. (Hons. and Genl.) Course of studies provided he/she has also passed in English having full marks not being less than 100.

In any case, where there is an ambiguity regarding the admissibility of a particular examination at the Higher Secondary (10+2) level of study, the matter shall be referred to the Equivalence Committee of the University who shall determine the eligibility of the said examination.

However, no candidate, in general, shall be allowed for admission in the course after a lapse of more than 3 years from the year of passing the previous qualifying examination. Those desirous to do so will seek permission from the University Authority.

The year of admission shall not be taken into account while calculating 3 years from the year of passing the previous qualifying examination.

However, in exceptional cases a candidate may be allowed for admission after 3 years of the previous qualifying examination but within 3 years after discontinuation of a recognized regular Course of Study. Those desirous to do so will seek permission from the University Authority. *This exception is valid for both Honours and General courses of study.*

For the purpose of determining eligibility for admission to the Honours Course, aggregate marks shall be calculated by adding the marks of **top four subjects in order of marks secured by a candidate**. However, marks in compulsory Environmental Education/Studies shall not be taken into account for calculation of aggregate marks. If the subject "Environmental Science" is studied as an elective subject of 100 marks, it may be taken into account for the purpose of determining the aggregate marks.

2. Eligibility Condition

2(a) A candidate taking up Honours Course in a subject must have obtained:

i) A minimum of 50% marks in the aggregate and 45% marks in the subject or related subject at the previous qualifying examination. In case of B. Mus. (Hons.) 45% marks in the aggregate and 45% marks in the subject Music in the pre-qualifying examination.

OR

ii) 55% marks in the subject or related subject at the previous qualifying examination.

OR

iii) 50% marks in the aggregate when the candidate has not studied the subject in his/her previous qualifying examination provided all the other clauses are satisfied.

However, if in any Honours subject, the number of applications are so low that even the permitted intake of the college cannot be filled up, then the Principal may use his discretionary

power to reduce the minimum requirement for admission in that subject. **A written note in that respect should reach the Registrar for consideration of that decision for a final approval by the University and the decision will be communicated to the Dept. of Higher Education, Govt. of West Bengal for information.**

2 (b) However, candidates belonging to the Scheduled Caste or Scheduled Tribe Community taking up Honours Course of study must have obtained a minimum of 40% marks in the aggregate and 40% marks in the subject or related subjects at the previous qualifying examination, as the case may be.

3. Candidates from other Boards

3(a) Students, who have passed the Higher Secondary (10+2) examination or its equivalent from the All India Boards/Councils or State Boards/Councils including Open Schools and vocational studies, are eligible for study at the UG level.

3.(b) Students who have passed the Higher Secondary (10+2) examination or its equivalent from the All India Boards/Councils (i.e. CBSE, ISC and National Institute of Open Schooling) are not required to submit the Migration Certificate for getting Registration under this University.

3.(c) Any dispute regarding eligibility criteria would be resolved by the Equivalence Committee set up by the University or by the Executive Council in its absence.

4. Choice of Courses

4(a). For the B.A./B.Sc. (Honours) Course of Studies, a candidate is required to choose his/her Honours in a discipline and two other disciplines for Generic Elective courses, from among Group-I to Group-VIII as follows by taking not more than one discipline from any of the groups mentioned hereunder:

4 (b). For the B.Sc. (General) Course of Studies, a candidate is required to choose three disciplines from among Group-I to Group-VIII as follows by taking not more than one discipline from any of the groups mentioned hereunder:

4 (c). For the B.A. (General) Course of Studies, a candidate is required to choose two main disciplines and for Generic Elective courses the student is required to choose a third discipline, from among Group-I to Group-VIII as follows by taking not more than one discipline from any of the groups mentioned hereunder:

GROUPS of disciplines

Gr. I: Physics, Zoology, Education, Film Studies, Physical Education, Human Rights, Women Studies

Gr. II : Mathematics, Human Development, History, Environmental Science

Gr. III : Chemistry, Sociology, Defense Studies, Music, Arabic, Sanskrit, Bio-chemistry

Gr.IV : Botany, Economics, Food & Nutrition

Gr. V : Political Science, Electronics, Industrial Fish & Fisheries

Gr. VI : Geography, Molecular Biology, Psychology, Philosophy, Microbiology, Journalism & Mass Communication

Gr. VII : Statistics, Physiology, English

Gr. VIII : Anthropology, Computer Science, Bengali, Hindi, Urdu, Computer Application

5. Mandatory Subject Requirement (at H. S. level)

A candidate shall be allowed to take up the discipline (s) under heading “A” if he/she had passed the subject (s) under heading “B” at the previous qualifying examination.

Sl. No.	A	Sl. No.	B
1	Mathematics	1	Mathematics
2	Statistics	2	Statistics/ Mathematics
3	Physics	3	Physics and Mathematics
4	Chemistry	4	Chemistry and Mathematics
5	Zoology	5	Zoology/ Biology/Biotechnology/Life Science
6	Botany	6	Botany/Biology/Biotechnology/Life Science
7	Physiology	7	Physiology/Biology/Biotechnology/Life Science
8	Anthropology	8	Anthropology/Biology/Biotechnology
9	Molecular Biology	9	Chemistry/Physics and Biology/Biotechnology/Life Science
10	Micro Biology	10	Chemistry/Physics and Biology/Biotechnology/Life Science
11	Computer Science	11	Computer Applications/Computer Science/ Mathematics
12	Electronics	12	Electronics/Physics and Mathematics
13	Commerce	13	Accountancy/ Business Economics including Business Mathematics/ Business Organisation/ Mathematics/Economics/ Statistics/ Commerce/ Accounts/ Business Studies/ Financial Accounting/ Office Management and Secretarial Practices/ Elements of Cost Accountancy and Auditing/ Book Keeping/ Business Mathematics/ Cost Accountancy and Principle of Management
14	Environmental Science	14	Chemistry/Physics/Mathematics/Geography

15	Food and Nutrition	15	Chemistry and Biology/Life Science
16	Agriculture & Rural Development	16	Physics/ Chemistry/Biology/Economics/Anthropology/ Mathematics/Geography/Sociology
17	Geography	17	Geography/Economics/Statistics/Mathematics/Biology
18	Economics	18	Mathematics

6. Some Special conditions for admission to Honours & General Courses as follows:

To take up Honours in any subject, the candidate has to pass in that “subject” or “any related subject” in the H.S. examination. In the above table, in general, “subject” and “related subject” are given under the columns A and B. However, the following restrictions supersede the previous clause.

(i) For B. Com. (Honours) Course, the word “subject” or “related subject” shall mean exactly the same list as given in Serial No. 13 under Column B above.

(ii) **Economics:** A candidate shall be allowed to take up Honours in Economics if he/she has passed in Mathematics with atleast 45% marks at the H.S. or its equivalent Examination. However, it is advisable that a student pursuing Honours in Economics takes Mathematics as a Generic Elective (for pursuing higher studies in the subject in future).

A student shall be given B. Sc Honours degree in Economics if he/she takes up at least one discipline from the Science group for his/her Generic Elective (as given in sec 7b) and shall be awarded B. A Hons degree in Economics if both the disciplines chosen for Generic Electives are from the Arts & Humanities group (as given in sec 7a).

A student will be given B.Sc degree in Economics if he/she earns required number of credits in the structure appropriate for B.Sc General and chooses at least one discipline from science group besides economics.

A student will be given B.A. degree in Economics if he/she earns required number of credits in the structure appropriate for B.A. General and chooses the other main discipline (and not the Generic Elective) from Arts & Humanities group besides economics.

(iii) **Mathematics:** a candidate, who has passed Mathematics (and not Business Mathematics) at H.S. level, is eligible for admission to Mathematics Honours course. A student will only be given the B.Sc degree for Mathematics subject. It is mandatory for the student to choose both the subjects from the Science group (as given in sec 7b) to be eligible for the aforesaid degree.

(iv) **Bio-Chemistry:** Students studying Honours in Biochemistry will have to take elective subjects as stand hereunder and in conformity with Grouping of subjects:

(a) Any one of the subjects: Physics/Mathematics/Statistics

&

(b) Any one of the subjects: Zoology/Botany/Microbiology/Physiology /Molecular Biology

(v) **Microbiology:** Students studying Honours in Microbiology will have to take elective subjects from the following list:

Chemistry and Mathematics/ Physics / Botany/Zoology/Physiology

(vi) **Anthropology:** Students pursuing Honours in Anthropology should take Generic Elective disciplines from the Science Group (as given in sec 7b).

(vii) **Education/Sociology:** Subjects Psychology, Philosophy, Mathematics, Sociology, Education, Economics, Political Science, History be treated as related subject.

(viii) **Philosophy:** Subject Psychology is a related subject.

ix) **A. Food and Nutrition:** A candidate shall be allowed to take up Honours in Food and Nutrition if he/she has passed in Chemistry at the H.S. Examination and has to take up **Chemistry as one of the elective subject.**

However, the students for General Course, studying Chemistry at the H.S level is not mandatory

A student will only be given the B.Sc degree for Food and Nutrition subject. It is mandatory for the student to choose both the subjects from the Science group (as given in sec 7b) to be eligible for the aforesaid degree.

x) **Physics:** Students studying Honours in Physics will have to take elective subjects as stand hereunder and in conformity with Grouping of subjects:

(a) One of the subjects: Mathematics

and (b) Any one of the subjects: Chemistry, Electronics, Statistics, Computer science

xi) **Electronics:** Students studying Honours in Electronics will have to take elective subjects as stand hereunder and in conformity with Grouping of subjects:

One of the subjects: Mathematics. The other subject has to be chosen from: Physics and Computer Science.

However, it is advisable that a student pursuing Honours in Electronics takes Mathematics and Physics as Generic Elective (for pursuing higher studies in the subject in future).

xii) **Geography:** A student will only be given the B.A/B.Sc Honours degree for Geography subject. Students studying Geography will have to take **two disciplines as generic** elective subjects from the disciplines mentioned hereunder and in conformity with Grouping of subjects:

Mathematics, Statistics, Computer Science, Economics, Political Science, Zoology, Anthropology, Education, History

A student who wants to study B.A/B.Sc General with Geography as one of the Core subject will have to take the other two subjects from the disciplines mentioned hereunder and in conformity with Grouping of subjects:

Mathematics, Statistics, Computer Science, Economics, Political Science, Zoology, Anthropology, Education, History

xiii) Computer Science: Students studying Honours in Computer Science will have to take Generic Elective subjects as stand hereunder and in conformity with Grouping of subjects:

Two disciplines from the following list :

Physics, Mathematics, Statistics, Electronics

xiii) Computer Applications: A student studying Computer Applications will be given B.Sc General degree if he/she earns required number of credits in the structure appropriate for B.Sc General and chooses at least one discipline from science group besides Computer Applications.

A student studying Computer Applications will be given B.A. degree if he/she earns required number of credits in the structure appropriate for B.A. General and chooses the other main discipline (and not the Generic Elective) from Arts & Humanities group besides Computer Applications.

xiv) Travel and Tourism Management: A student studying Honours in TTM will be given B.A Honours degree if he/she earns required number of credits in the structure appropriate for B. A (Hons) and chooses Generic Elective courses from the Arts and Humanities group.

A student studying Honours in TTM will be given B.Com Honours degree if he/she earns required number of credits in the structure appropriate for B. Com (Hons) and chooses Generic Elective courses from the Commerce group.

xv) Advertising and Sales Promotion: A student studying Honours in ASP will be given B.A Honours degree if he/she earns required number of credits in the structure appropriate for B. A (Hons) and chooses Generic Elective courses from the Arts and Humanities group.

A student studying Honours in ASP will be given B.Com Honours degree if he/she earns required number of credits in the structure appropriate for B. Com (Hons) and chooses Generic Elective courses from the Commerce group.

7. Divisions of Honours and General subjects of B.A./B.Sc. courses under different disciplines:

a) Arts & Humanities:

History, English, Bengali, Hindi, Urdu, Political Science, Sanskrit, Pali, Philosophy, Sociology, Education, Arabic, Journalism & Mass Communication, Music, Physical Education, Human Rights, Film Studies, Travel & Tourism Management, Advertising and Sales Promotion, Women Studies

b) Science:

Physics, Zoology, Chemistry, Botany, Psychology, Mathematics, Molecular Biology, Statistics, Microbiology, Anthropology, Geography, Physiology, Economics, Defence

Studies, Computer Science, Electronics, Biochemistry, Physical Education, Environmental Science, Food and Nutrition, Agriculture & Rural Development, Human Development, Industrial Fish and Fisheries

c) Home Science:

Human Development, Social Science

8. Division of Commerce: Honours and General subjects of B.Com.:

A student admitted for the B. Com degree of the University shall be awarded a Honours or General degree of the University depending upon the courses chosen by the candidate.

9. A candidate taking up Honours in B.A. Degree Course shall study:

- i) Honours in any one subject of the Humanities Group, which shall consist of 14 core courses (ACOR) and any two other subjects as Generic Elective Courses (HGEC) which shall consist of 4 courses (two courses from each discipline) taking at least one from Humanities Group.
- ii) In addition to i) above, a candidate also has to do 4 courses in Discipline Specific Elective (ADSE) in his/her chosen Honours subject area.
- iii) However, that other things remaining the same, a candidate will be awarded B. A. (Hons) degree in the following science subjects, if both the Generic Elective subjects are chosen from the Arts & Humanities group:
 - a) Geography, b) Psychology, c) Economics d) Human Development

10. A candidate taking up General Course of study for the B.A. Degree shall study:

- i) Any two subjects from the Humanities Group, which shall consist of 8 core courses (GCOR) taking 4 courses from each discipline. In addition the candidate has to do 2 core courses in English language (ENGLCOR) and two core courses in Modern Indian Language (XXXLCOR).
- ii) The candidate also has to choose 4 courses in Discipline Specific Elective (GDSE) in his/her above chosen 2 subject areas.
- iii) The candidate also has to choose two courses from one subject (other than the subjects chosen above under sec 10.1) as a Generic Elective Course (GGEC).

For Geography and Psychology : A student will be given B.A. General degree in Psychology if the candidate earns required number of credits in the structure appropriate for B.A. General and chooses the other main discipline (and not the Generic Elective) from Arts & Humanities group besides Psychology.

11. A candidate taking up Honours Course for B. Sc. Degree shall study:

- i) Honours in any one subject of the Science Group, which shall consist of 14 core

courses (ACOR) and any two other subjects as Generic Elective Courses (HGEC) which shall consist of 4 courses (two courses from each subject) taken from the Science Group.

- ii) In addition to i) above, a candidate also has to do 4 courses in Discipline Specific Elective (ADSE) in his/her chosen Honours subject area.
- iii) However, that other things remaining the same, a candidate may take up Honours course in the B.Sc. in the following subjects by taking atleast one Generic Elective subject from the Group of Science/Home Science.
 - a) Psychology, b) Economics c) Geography d) Human Development

12. A candidate taking up General course for the B. Sc. Degree shall study:

- i) Any three subjects from the Science Group / Home Science Group which shall consist of 12 core courses (GCOR) taking 4 courses from each subject.
- ii) The candidate also has to choose 6 courses in Discipline Specific Elective (GDSE) in his/her above chosen 3 subject areas.
- iii) However, that other things remaining the same, a candidate may take up General course in B.Sc. in Economics/Psychology/Computer Applications/Human Development General if the candidate chooses any one subject from the Science/Home Science Group.

13. A candidate taking Honours course in B. Com degree shall study:

- i) Honours in any one subject of the Commerce Group, shall consist of 14 core courses (ACOR) and any two other subjects as Generic Elective Courses (HGEC) which shall consist of 4 courses (two courses from each subject) taken from the Commerce Group.
- ii) In addition to 13i) above, a candidate also has to do 4 courses in Discipline Specific Elective (ADSE) in his/her chosen Honours subject area.

14. A candidate taking General Course in B.Com. degree shall study:

- i) Any two subjects from the Commerce Group, which shall consist of 8 core courses (GCOR) taking 4 courses from each subject. In addition the candidate has to do 2 core courses in English language (ENGLCOR) and two core courses in Modern Indian Language (LCOR).
- ii) The candidate also has to choose two courses from one subject (other than the subjects chosen above under sec 14.1) as a Generic Elective Course (GGEC)
- iii) The candidate also has to choose 4 courses in Discipline Specific Elective (GDSE) in his/her above chosen 2 subject areas.

15. A candidate taking General Course in B.Com./B.A./B. Sc degree shall study:

- i) In addition to what has been mentioned above a candidate under the General stream has to complete two courses under Ability Enhancement Compulsory Course. One such course shall be in Environmental Science (ENVSAEC) and the other course will be communicative course either in English (ENGSAEC) or any Modern Indian Language (MIL) (SAEC).

- ii) The candidate also has to study 4 Skill Enhancement courses (SEC) from any subject of his choice across the different disciplines offered by the institute where he/she is studying.

16. A candidate taking Honours Course in B.Com./B.A./B. Sc degree shall study:

- i) In addition to what has been mentioned above a candidate under the Honours stream has to complete two courses under Ability Enhancement Compulsory Course. One such course shall be in Environmental Science (ENVSAEC) and the other course will be communicative course either in English (ENGSAEC) or any Modern Indian Language (MIL) (SAEC).
- ii) The candidate also has to study 2 Skill Enhancement courses (SEC) from any subject of his choice across the different disciplines offered by the institute where he/she is studying. Paper code for the courses will be SSEC.

17. Interdisciplinary Subjects

Any B.A./B. Com Student can choose any Science subject as a HGEC or GGEC course and all such candidates shall be admitted on the basis of the Admission Test/Screening to be conducted by the College Authority Concerned to assess the aptitude of the candidate in the relevant subject. The above condition is not applicable for Economics, Computer Application and Psychology disciplines.

18. Post-admission Stipulations:

- i) Colleges have the freedom to hold any number of tests and examinations of its own students. However, Colleges will not hold any elimination/qualifying test in the midway for students admitted to the different Course of Studies.
- ii) The evaluation and assessment pattern under CBCS system will be regulated as per provisions of the regulation which will be in force at the time of the said examination. Any dispute regarding the above would be resolved by the relevant Examination rules and regulations set up by the University or by the Executive Council.
- iii) It is expected that the semester examinations will be held every six months as per the academic calendar which will be duly intimated in advance by the University.

19. B. A. (Hons) in Music and B. A. (General) with Music as a subject:

A i) A candidate taking up B. A. (Hons.) in Music must get 45% marks in the aggregate and 45% marks in the subject Music, in the pre-qualifying examination.

OR

ii) 50% marks in the subject Music at the pre-qualifying examination.

OR

iii) 45% marks in aggregate when the candidate has not studied the subject Music in the Pre-qualifying exam. Such candidates shall be admitted on the basis of the Admission Test/Screening to be conducted by the College Authority Concerned.

iv) If a student takes music as his/her Honours discipline and two other subjects as HGEC from arts/humanities group and earns the required credits then he/she will be awarded B.A. (Hons) in Music.

v) If a B.A. general student chooses music as a main discipline then he or she will be awarded B.A. General degree with Music as a subject after earning of the stipulated credits.

B) Music as a GGEC course: Any B.A. General Student can choose music as a GGEC course and such candidates shall be admitted on the basis of the Admission Test/Screening to be conducted by the College Authority Concerned.

20. BBA (Bachelor of Business Administration):

i) The minimum qualification for admission to the 1st year of the B.B.A. course shall be a pass in Higher Secondary (General/Vocational) from West Bengal Council of Secondary Education or any other equivalent qualification recognized by the West Bengal State University with at least 55% marks for General Candidates (50% for S.C./S.T. Candidates). There shall be no common Admission Test; instead College(s) shall hold group discussions followed by interview for such admission. There shall be option to the Colleges for holding Written Admission Test.

ii) The medium of instruction for the B.B.A. course shall be English and candidates will have to answer the examination papers in English only.

iii) B.B.A. Course shall be a 6 semester course extending over three academic years.

21. Foreign Nationals:

The candidate (**Foreign Nationals**) will have to show “Original Copy” of Certificate of Madhyamik (or equivalent), Certificate of Higher Secondary (or equivalent) and original Passport (along with Visa) at the time of admission. **Foreign Nationals will have to pay the fees five times higher than the Indian Nationals.** Their papers must be duly endorsed by the local Embassies/Consulates/High Commissions, whichever is applicable and their visa period must cover the period required to complete the course.

22. College Transfer:

Transfer of candidates from one affiliated college to another will be possible as per the provisions laid out in the regulation of CBCS system which will be in force at the relevant time. However, in all cases such transfers will be effected after due approval of the application of the candidate concerned alongwith requisite non refundable fees to the University administration without contravening the provisions of the Regulation inforce. ***All applications for transfer have to be made to the University authority within 15 days of commencement of the relevant semester. The applications must also contain the attendance of the student in that semester.*** The University reserves the right to approve or reject such applications of transfer and it cannot be treated as a matter of right on behalf of the applicant concerned.

23. Re-admission:

In case of discontinuation of Studies, the candidate concerned can be permitted only fresh admission with the issuance of new Registration (in cancellation of the earlier registration) after submission of an affidavit from a 1st class Judicial Magistrate that he/she has not taken admission under any other University/Institution in the intervening period . All such cases of fresh admission have to be preceded with the cancellation of earlier registration. For all such re-admission the provisions of this regulation in consonance with the Act and Statute of the University and the guidelines issued by the West Bengal Higher Education Council from time to time should be followed.

24. Completion of UG Course:

As per UGC norms, a candidate has to complete the Under Graduate Course (6 semesters) within 5 years (five years) from the date of Registration.

- i) A student enrolled for a Honours degree of the University shall be awarded the same if he/she completes a total course of 140 credits alongwith the mandatory satisfactory completion of the different courses under the said course for the aforesaid degree.
- ii) A student enrolled for a General degree of the University shall be awarded the same if he/she completes a total course of 120 credits alongwith the mandatory satisfactory completion of the different courses under the said course for the aforesaid degree.

25. The admission to the UG courses under CBCS regulations shall be followed strictly on the basis of the aforesaid regulations as per provisions mentioned above. However, in cases where the provisions fail to clarify any regulation or is ambiguous in its interpretation, the matter shall be referred to the Hon'ble Vice Chancellor whose decision in the said matter would be final. The Vice Chancellor's decision shall be communicated to the Executive Council of the University.

26. For all admission and re-admission cases, the provisions of this regulation in consonance with the Act and Statute of the University, guidelines issued by the West Bengal Higher Education Council and Department of Higher Education, Govt. of West Bengal from time to time should be strictly followed.

Registrar

NOTIFICATION

It is notified for all concerned, that those Under Graduate Students who have cleared their 10+2 Course during the *period 2014 to 2016 with break in studies and now willing to continue studies may get admitted in the Under Graduate General Courses in the Academic Session 2020-21*. The admission is strictly Provisional Admission in the *B.A/B.Sc/B.Com/B.Mus and other Under Graduate General Courses only*, strictly in compliance with the Regulation of Admission of the University and the intake capacity of the college. *The college admitting such students must get University endorsements within one month prior from the last date of admission. The University shall take the final decision regarding regularity of the provisional admission and convey the same to the concerned college accordingly.* However the students who have cleared their 10+2 courses in the period 2017 – 2020 are eligible for admission to Under Graduate Honours courses.

By the order of the Hon'ble Vice Chancellor
Sd/-
Registrar (Officiating)

West Bengal State University

A. Honours and General Subjects (B.A/B.Sc)

SUBJECTS	ABBREVIATIONS			SUBJECTS	ABBREVIATIONS	
	HONOURS	GENERAL			HONOURS	GENERAL
ARABIC		ARBG		GEOGRAPHY	GEOA	GEOG
BENGALI	BNGA	BNGG		HISTORY	HISA	HISG
ENGLISH	ENGA	ENGG		HUMAN DEVELOPMENT	HMDA	HMDG
HINDI	HINA	HING		HUMAN RIGHTS		HURG
SANSKRIT	SANA	SANG		JOURNALISM	JORA	JORG
URDU	URDA	URDG		MATHEMATICS	MTMA	MTMG
ANTHROPOLOGY	ANTA	ANTG		MICROBIOLOGY	MCBA	MCBG
BOTANY	BOTA	BOTG		MOLECULAR BIOLOGY		MLBG
CHEMISTRY	CEMA	CEMG		MUSIC	MUCA	MUCG
COMPUTER SCIENCE	CMSA	CMSG		PHILOSOPHY	PHIA	PHIG
DEFENCE STUDIES		DFSG		PHYSICS	PHSA	PHSG
ECONOMICS	EOCA	EOCG		PHYSIOLOGY	PHYA	PHYG
EDUCATION	EDCA	EDCG		POL.SCIENCE	PLSA	PLSG
ELECTRONICS	ELTA	ELTG		SOCIOLOGY	SOCA	SOCG
FILM STUDIES		FMSG		STATISTICS	STSA	STSG
FOOD & NUTRITION	FNTA	FNTG		ZOOLOGY	ZOOA	ZOOG
AGRI CULTURE & RURAL DEV.	ARDA	ARDG		PHYSICAL EDUCATION		PEDG
INDUSTRIAL FISH & FISHERIES	IFFA			COMPUTER APPLICATIONS		CMAG

Principle behind Subject Coding under CBCS (Total 10 places)

First 3 letters
4th letter

existing subject code
paper type (A : Honours, H :General for Honours, G : General,
L :Language, S : Shared common for both Honours & General)

5th to 7th letter
8th & 9th
10th letter

Nature of course (COR: Core, DSE, GEC, AEC, SEC)
Course no
Type of course (T: Theory, P: Practical, M: Mixed)

B. Subjects with Abbreviations for B.Com (Honours & General) and BBA Course

SUBJECTS	ABBREVIATIONS	
	Honours	General
B. Com	FACA	FACG
B. Com (Advertising and Sales Promotion)	ASPA	
B. Com Tourism & Travel Management	BATA	
BBA	BBAA	